



UKMC Student Association Code of Conduct and Ethics

(UKMC Student Association Officers, Course Representatives, Student Ambassadors and Recognised Student Societies)

Policy Management and Responsibilities

Date	Author	Summary of Changes	Version	Authorised
1/05/2026	Professor Jason Powell and Dr Abbas Mohammed	Initial issue of the UKMC Student Association Code of Ethics.	1.0	Academic Board
Policy Owner	Student Experience and Employability Committee (SEEC)			
Additional Responsible Parties	All UKMCSA Officers, Course Representatives, Student Ambassadors, recognised Student Societies, and other elected or appointed student representatives operating under the UKMCSA framework.			
Assessment	Relevant Details			
Equality Analysis	Completed in May 2026, aligned with UKMC, Equality, Diversity, and Inclusion Policy			
Legal	Not Applicable			
Information Governance	Reviewed for compliance with UKMC data protection and confidentiality practices			
Student-Facing Procedures	Informed by feedback from the UKMCSA Executive Committee, Course Representatives, and student consultation forums (March-April 2026)			
Consultation	Relevant Contributions			
Student Association	UKMC Student Association Executive Committee			
Students via Course Reps (CRs)	Feedback gathered through consultation meetings (April 2026)			
Relevant External Stakeholders	Considered alongside relevant sector guidance and good practice.			
Other (if applicable)	Not Applicable			
Authorisation and Version Control				
Authorised by	Academic Board			
Authorisation Date	29 April 2026			
Effective From	1 May 2026			
Next Review Date	July 2028 (Biennial review coordinated by the Student Experience and Employability Committee)			
Document Access and Communication				
Document Location	UKMC Student-Facing Procedures page - https://ukmc.ac.uk/policies-and-legislation			
Dissemination Plan	This policy will be distributed through UKMCSA communication channels, student representative forums, Course Directors, academic team briefings, committee meetings, staff briefings, and other relevant student communication mechanisms.			

Introduction:

The Student Association members are entrusted with representing the interests, welfare, and voices of all students. This Code of Conduct and Ethics establishes the standards of behaviour expected of Student Association members in carrying out their duties with integrity, fairness, accountability and respect. This Code must be read, understood and signed by all elected or appointed Student Association representatives before commencing their duties.

1. Integrity and Honesty

Student Association members shall:

- Act truthfully and transparently in all official matters.
- Avoid deception, misinformation, or manipulation.
- Uphold the trust placed in the office by students.
- Declare any personal interests that may influence decision-making.
- Refuse bribery, favouritism, or improper benefits.

2. Representation and Fairness

The Student Association members shall:

- Represent all students fairly, regardless of background, identity, beliefs, or affiliations.
- Promote equality, inclusion, and diversity.
- Listen actively to student concerns and opinions.
- Make decisions based on the best interests of the student body.
- Avoid discrimination, harassment, bullying, or abuse of authority.

3. Accountability and Responsibility

The Student Association members shall:

- Be accountable for decisions, actions, and use of union resources.
- Comply with the constitution, policies, and regulations of the institution and student union.
- Maintain accurate records of meetings, finances, and official activities.
- Accept constructive criticism and address mistakes responsibly.

- Perform duties diligently and professionally.

4. Respect and Professional Conduct

The Student Association members shall:

- Treat students, staff, faculty, and external partners with respect and courtesy.
- Promote constructive dialogue and peaceful conflict resolution.
- Maintain professionalism in meetings, events, and public communications.
- Use respectful language in person and online.
- Protect the dignity and reputation of the student association.

5. Transparency and Communication

The Student Association members shall:

- Communicate decisions, policies, and activities openly and clearly.
- Ensure students have access to relevant information.
- Encourage participation and democratic engagement.
- Avoid withholding important information from the student body.
- Use official platforms responsibly and accurately.

6. Financial Ethics

The Student Association members shall:

- Ensure student union funds are used responsibly and only for authorised purposes.
- Avoid misuse of financial resources or property.
- Support transparent budgeting and reporting.
- Prevent conflicts of interest in procurement or funding decisions.
- Cooperate fully with financial audits and oversight.

7. Strict Confidentiality

The Student Association members shall:

- Respect confidential information obtained through official duties.
- Protect students' personal information and privacy.
- Share confidential matters only when legally or ethically required.

- Avoid using privileged information for personal advantage.

8. Leadership and Service

The Student Association members shall:

- Lead by example through ethical behaviour and responsible decision-making.
- Encourage teamwork, collaboration, and student empowerment.
- Promote student welfare, academic success, and campus unity.
- Prioritise service to students over personal gain or popularity.
- Foster a positive and respectful campus environment.

9. Social Media and Public Conduct

The Student Association members shall:

- Use social media responsibly and respectfully.
- Avoid posting harmful, offensive, or misleading content.
- Distinguish personal opinions from official union positions.
- Maintain conduct that reflects positively on the student association.

10. Enforcement and Accountability

- Violations of this Code may result in investigation and action under the UKMC Student Association Constitution, Student Disciplinary Procedures, or other relevant institutional policies.
- Students and officers have the right to report unethical conduct.
- The Student Association members are expected to cooperate fully in any review process.

Commitment Statement

I commit to upholding this Code of Conduct and Ethics and to serving the student body with honesty, integrity, fairness, responsibility and respect

Name: _____

Signature: _____

Date: _____